



DAIRY CATTLE GENETICS RESEARCH AND DEVELOPMENT COUNCIL (DAIRYGEN) of Canadian Dairy Network

LETTER OF INTENT

1. The submission of a Letter of Intent is the first step in the application process. If approved, a full Funding Application will be invited. Please note that the project title and the total budget should remain the same for the Letter of Intent and the Funding Application, otherwise the Funding Application may be rejected unless sufficient and valid justification is provided for the changes.
2. Refer to the DairyGen Research Funding Program [Guidelines for Grant Application](#) for specific research priorities and details of the application process.
3. Letters of Intent are due no later than **Thursday, April 15, 2010** and it is possible for the same researcher to submit more than one, if desired.
4. The most common granting period is two years but longer-term proposals that meet high research priorities of the DairyGen Council of Canadian Dairy Network are also considered. Approved projects usually are initiated between January and April of their first year and annual progress reports must be submitted on each anniversary of the project start date before payment for the subsequent year is approved.
5. The mandate of the DairyGen Council of Canadian Dairy Network concentrates on research related to dairy cattle genetic improvement. Dairy Farmers of Canada has its own research committee, PESAC, to cover other areas of dairy cattle research. It is essential for researchers who submit a Letter of Intent to decide whether their project fits best under the mandate of DairyGen or PESAC since chances of approval are poor for proposals that do not correspond with the committee's mandate. DairyGen's mandate is further described in the Research Priorities section of the Guidelines for Grant Application.
6. **The DairyGen Council of Canadian Dairy Network strongly encourages electronic submission** of all Letters of Intent and Funding Applications, to be e-mailed to the DairyGen Secretary, Émie Désilets (Emie.Desilets@fsaa.ulaval.ca) with a copy to the CDN R&D Coordinator, Dr. Filippo Miglior (Miglior@cdn.ca). In the case of hard copy submission, please provide **a single original copy** of the Letter of Intent to the address of the DairyGen Secretary outlined in the Guidelines for Grant Application. In all cases, use a 11- or 12-point Arial or Times New Roman font with margins of one inch (2.5 cm) on each side. The Letter of Intent **must not** surpass 6 pages including the cover page and the submission form is available as a fillable pdf file by contacting either person above.